



SLT has always considered the safety of our volunteers, patrons and staff paramount. Today, the City of Springfield has asked that no event be held with more than 250 people. We currently expect to hold our next show, *Matilda The Musical* beginning March 27, however, we are limiting the audience during the first weekend of shows to 250 people. (March 27–29)

We are monitoring the CDC updates and new guidance from our State and County Health Departments. We will keep everyone apprised as the situation develops and will make any further schedule change announcements on our social media channels and our website, along with posting signs on the front door of both buildings. All scheduled activities at The Judith Enyeart Reynolds School of the Performing Arts for SLT will continue as planned.

SLT uses CDC approved cleaners on all surfaces that are touched often, including doorknobs, toilets, sinks, etc. Our volunteers are assisting with additional cleaning and sanitizing front of house and backstage after each performance. Box Office and concessions staff have access to both hand sanitizer and gloves for handling money.

We ask that anyone who enters the building follows the CDC's recommendations for hand washing, and that no one attend an SLT event or rehearsal if they are feeling any symptoms that could point to the coronavirus. Concessions will still be available for sale at intermission of all performances. We will not, at this time, have pictures taken with the cast following performances as we have done in the past.

Any patrons who are not able to attend their scheduled performance, or do not feel comfortable attending due to this emergency have the following options.

1. Call the box office and exchange your tickets for your preferred date and time prior to the date of the missed performance. Box Office hours: Monday–Friday, Noon–5pm; 417-869-1334.
2. Consider releasing your seat and donating the cost of your ticket to our general operating fund so that we can continue the basic upkeep of the Theatre and the organization at this time. Should you wish to do this, please cancel your ticket by emailing boxoffice@springfieldlittletheatre.org with the following information:
 - Full name
 - Date of missed performance
 - A sentence stating that you wish to make the cost of your ticket a donation to the theatre.

As usual, the Springfield Little Theatre will issue refunds on a case-by-case basis, but cannot refund a ticket after the date of the performance has passed.

Please stay safe during this time. Continue to follow the CDC's recommendations for hand washing and self-isolation based on your own needs and symptoms. We appreciate your support and thank you for your patience and understanding during this difficult time.